

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

### 1. Details of the Institution

1.1 Name of the Institution	SREE SEVUGAN ANNAMALAI COLLEGE
1.2 Address Line 1	DEVAKOTTAI
Address Line 2	DEVAKOTTAI EXTENSION
City/Town	DEVAKOTTAI
State	TAMIL NADU
Pin Code	630 303
Institution e-mail address	<a href="mailto:dvkssac@yahoo.co.in">dvkssac@yahoo.co.in</a> & <a href="mailto:dvkssac@gmail.com">dvkssac@gmail.com</a>
Contact Nos.	04561-272251, 279208
Name of the Head of the Institution:	Dr.G.XAVIER
Tel. No. with STD Code:	04561-279066
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Name of the IQAC Co-ordinator:

A.S.Arulsamy

Mobile:

9488006463

IQAC e-mail address:

[dvkssac@yahoo.co.in](mailto:dvkssac@yahoo.co.in) & [dvkssac@gmail.com](mailto:dvkssac@gmail.com)

1.3 NAAC Track ID (For ex. MHCOGN 18879) TNCOGN16458

1.4 Website address:

[www.sreesevuganannamalaicollege.org.in](http://www.sreesevuganannamalaicollege.org.in)

Web-link of the AQAR:

[www.sreesevuganannamalaicollege.org.in/AQAR2014-15.doc](http://www.sreesevuganannamalaicollege.org.in/AQAR2014-15.doc)

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.60	2014	2014 to 2019
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.6 Date of Establishment of IQAC : DD/MM/YYYY

03.10.2011

1.7 AQAR for the year (*for example 2010-11*)

2014 - 2015

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR **2013-14** (20/04/2018)
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

Not Applicable

1.11 Name of the Affiliating University (*for the Colleges*)

Alagappa University, Karaikudi

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

**Nil**

Autonomy by State/Central Govt. / University

**Nil**

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme

✓

DST-FIST

NA

UGC-Innovative PG programmes

NA

Any other (*Specify*)

NA

UGC-COP Programmes

NA

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

11

2.2 No. of Administrative/Technical staff

5

2.3 No. of students

2

2.4 No. of Management representatives

3

2.5 No. of Alumni

3

2.6 No. of any other stakeholder and  
community representatives

2

2.7 No. of Employers/ Industrialists

2

2.8 No. of other External Experts

---

2.9 Total No. of members

25 (\*3 Dual Positions)

2.10 No. of IQAC meetings held

4

2.11 No. of meetings with various stakeholders:

No.

4

Faculty

2

Non-Teaching Staff Students

1

Alumni

1

Others

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2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Quarterly Meetings held  
Discussing various issues related to quality on the campus  
Demanding more class rooms.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Protected drinking water for all the students	Now made available with a new RO Plant near Tamil Department
Sunshade over veranda in girls toilet	Now completely covered
More class rooms demanded	Under Construction

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

- All buildings got painted
- New Ro water purifier system sanctioned and installed.
- Additional classrooms approved

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	3	--
PG	--	1	4	--
UG	8	--	2	--
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>				

Interdisciplinary				
Innovative				

✓

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	14
Trimester	--
Annual	--

1.3 Feedback from stakeholders\* Alumni Parents Employers Students  
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

New Syllabus for UG & PG Courses from 2014 – 2015.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

M.Sc. in Physics was introduced during the year

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
51 (SF)	37 28	13 -	0 -	01 -

2.2 No. of permanent faculty with Ph.D.

11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
2	5	0	0	0	0	0	1	2	8

2.4 No. of Guest and Visiting faculty and Temporary faculty

28 (SF)

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	6	28	3
Presented papers	7	21	2
Resource Persons	1	1	1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Exposure to students/scholars and faculty members through seminars / workshops / lectures / Demos
- Departmental initiatives of sorts like weekly research colloquiums, web-sourced learning, etc.
- ICT Enabled Teaching-cum-Learning by students/scholars and faculty members

2.7 Total No. of actual teaching days 180  
during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 6

2.10 Average percentage of attendance of students 82.02%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG	271	(4)7%	(76)28%	(62)23%	(6)2%	(148) 55%
PG	53	(10)19%	(41)77%	(2)4%	--	(53) 100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	3
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	2
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--



#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	19		
Technical Staff	0			

### Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Orienting and motivating members of the staff for applying for projects with external funding agencies of all types.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	2	--	--
Outlay in Rs. Lakhs	--	23,59,100/-	--	--

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	9	5	
Non-Peer Review Journals	3	2	12
e-Journals	2	--	--
Conference proceedings	1	5	1

#### 3.5 Details on Impact factor of publications:

Range  Average  index  s. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--

Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

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3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	1	--	--	--
Sponsoring agencies	--	UGC	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	...Nil...
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
...Nil...						

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

--

--

3.19 No. of Ph.D. awarded by faculty from the Institution

--

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF -- SRF -- Project Fellows -- Any other --

3.21 No. of students Participated in NSS events:

University level -- State level --  
National level -- International level --

3.22 No. of students participated in NCC events:

University level 60 State level 4  
National level -- International level --

3.23 No. of Awards won in NSS: **NIL**

University level -- State level --  
National level -- International level --

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

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## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	50 Acres	--	--	50 Acres
Class rooms	30	--	--	30
Laboratories	6	--		6
Seminar Halls	2	--	--	2
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--
Others	--	--	--	--

4.2 Computerization of administration and library

GPF Accounting, Pay Bill, CPS Accounting, WIFI (Partial), All Notifications

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	24295		379	57,986.00	24674	
Reference Books						
e-Books						
Journals	25				25	
e-Journals						
Digital Database						
CD & Video	16				16	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	35	02	01	01	Nil	Nil	Nil	Nil
Added	15	Nil	Nil	Nil	Nil	Nil	Nil	1 (Sony Colour TV)
Total	50	02	01	01	Nil	Nil	Nil	Nil

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Nil
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4.6 Amount spent on maintenance in lakhs :

i) ICT	Nil
ii) Campus Infrastructure and facilities	34,700.00
iii) Equipments	22,51,065
iv) Others	Nil
<b>Total :</b>	22,85,765

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Remedial and Bridge Coaching
- Communication exercises
- Placement training and guidance

#### 5.2 Efforts made by the institution for tracking the progression

- Scholarship
- Communal Reservation and Gender Equality
- Campus Tranquillity
- Student Feedback

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
975	110	Nil	Nil

#### (b) No. of students outside the state

Nil

#### (c) No. of international students

Nil

Men	No	%	Women	No	%
	367	34		718	66

No	%
718	66

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
18	329	Nil	749	Nil	1096	24	298	Nil	763	Nil	1085

Demand ratio 1:4      Dropout % Less than 1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- i. Department level initiatives like development of Competitive Exam skills.
- ii. Interaction with successful candidates like Revenue Inspector, VAO.
- iii. Special Coaching for UGC-NET/SET, TNPSC Exams.
- iv. Career Guidance and Counselling.

No. of students beneficiaries

825

5.5 No. of students qualified in these examinations

NET       SET/SLET       GATE       CAT   
IAS/IPS etc       State PSC       UPSC       Others

5.6 Details of student counselling and career guidance

- i. Orientation Programme for Freshers
- ii. Bridge Course and Remedial coaching for the needy students
- iii. Department level guidance in career opportunities

No. of students benefitted

841

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	130	3	Nil

### 5.8 Details of gender sensitization programmes

- i. Counselling given to Women students to sensitize them with regard to gender biases.
- ii. Special Conferences arranged with experts in law and women organizations.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level	16	National level	09	International level	Nil
No. of students participated in cultural events					
State/ University level		National level		International level	
	17		Nil		Nil

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level	9	National level	Nil	International level	Nil
Cultural: State/ University level	11	National level	Nil	International level	Nil

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government	584	18,93,308
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

### 5.11 Student organised / initiatives

Fairs : State/ University level	Nil	National level	Nil	International level	Nil
Exhibition: State/ University level	01	National level	Nil	International level	Nil

5.12 No. of social initiatives undertaken by the students 05



5.13 Major grievances of students (if any) redressed: more classrooms added  
English Language Lab established

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**Vision** – Learning Is For Excellence – **LIFE**

**Mission** – Providing the Rural Youth the Obeissance with Value-based Instruction and Discipline through Education - **PROVIDE**

6.2 Does the Institution has a Management Information System

1. Yes. Partly. General Administration is quasi-computerized.
2. Admission and attendance are semi-computerized.
3. Website is informative with more links and updated scrolls.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Done by the University (Alagappa University, Karaikudi)

6.3.2 Teaching and Learning

1. Hands-on experience, self-learning, peer-learning, and e-learning are encouraged in addition to traditional lecture method.
2. Continuous Internal Assessment and Systematic Learning with multi-media thrust.

6.3.3 Examination and Evaluation

1. Term-end and Final exams are conducted by the University.
2. Continuous Internal Assessment conducted by the college.

#### 6.3.4 Research and Development

1. Project Culture Thrust implemented to Final Year Post-Graduate students.
2. Teaching faculty without Ph.D. are encouraged to take up Research programmes.
3. All the teaching staff, with or without Ph.D. motivated to apply for financial aids to pursue research projects to be socially productive.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- More library books and journals added every year
- Enhancement of ICT in all the Departments emphasized.

#### 6.3.6 Human Resource Management

- Orientation/Refresher courses
- Career advancement scheme
- Inland and overseas participation in conferences and seminars.

#### 6.3.7 Faculty and Staff recruitment

Done by the Management as per need under norms and procedures Prescribed by the Government.

#### 6.3.8 Industry Interaction / Collaboration

Nil

#### 6.3.9 Admission of Students

Based on merit and the Reservation Policy of the Government  
Transparency and early completion of admission effected.

#### 6.4 Welfare schemes for

Teaching	Group Insurance, Health Club, Festival Advance, Gym, Canteen, Co-operative Thrift and Loan facility, etc.
Non teaching	Group Insurance, Health Club, Festival Advance, Gym, Canteen, Co-operative Thrift and Loan facility, etc
Students	Scholarship, Fee Concession, Gym, Canteen, Ladies Rest Room, Fee concession and Add-on Courses through IGNOU, etc.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Expertise	Yes	Senior Faculty and IQAC
Administrative	Yes	JDCE, Madurai	Yes	Government Audit Bodies

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Made by the University

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Leadership development given

6.11 Activities and support from the Alumni Association

- Online alumni registration and interaction
- Prizes for College Sports Day sponsored

6.12 Activities and support from the Parent – Teacher Association

- Annual meets held
- Teaching staff appointed under PTA fund as per need.

6.13 Development programmes for support staff

- ICT training given
- Career benefits given when qualification and skills are met with

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Many saplings planted
- Medicinal plants nurtured
- Reduction of plastics use strived for

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Two day Freshers Orientation given to the students on Motivation, Self-analysis, and career opportunities.
- Use of multi media in all spheres of learning in all the Departments.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- General hygiene of Staff , students and the environment improved.
- Staff vacancies filled.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Extension activities/community outreach programme planned and executed.
- Soft Skill Development

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Green cover expansion in the campus initiated
- Students encouraged to plant saplings in their surroundings

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Nil

8. **Plans of institution for next year**

- Get More space for Students and Staff.
- Improvement of Quality on all fronts, Teaching, Learning and Administration.

Name A.S.ARULSAMY



\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

Name DR.G.XAVIER



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*Signature of the Chairperson, IQAC*

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