

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

SREE SEVUGAN ANNAMALAI COLLEGE

1.2 Address Line 1

DEVAKOTTAI

Address Line 2

DEVAKOTTAI EXTENSION

City/Town

DEVAKOTTAI

State

TAMIL NADU

Pin Code

630 303

Institution e-mail address

dvkssac@yahoo.co.in

Contact Nos.

04561-272251, 279208

Name of the Head of the Institution:

Dr.R.Chandramohan

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Name of the IQAC Co-ordinator:

A.S.Arulsamy

Mobile:

9488006463

IQAC e-mail address:

dvkssac@yahoo.co.in

1.3 **NAAC Track ID** (For ex. MHCOGN 18879) TNCOGN16458

1.4 Website address:

www.sreesevuganannamalaicollege.org.in

Web-link of the AQAR:

www.sreesevuganannamalaicollege.org.in/AQAR2013-14.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.60	2014	2014 to 2019
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

03.10.2011

1.7 AQAR for the year (*for example 2010-11*)

2013 - 2014

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR NIL (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Not Applicable

1.11 Name of the Affiliating University (for the Colleges)

Alagappa University, Karaikudi

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Nil

Autonomy by State/Central Govt. / University	Nil		
University with Potential for Excellence	NA	UGC-CPE	NA
DST Star Scheme	NA	UGC-CE	NA
UGC-Special Assistance Programme	✓	DST-FIST	NA
UGC-Innovative PG programmes	NA	Any other (<i>Specify</i>)	NA
UGC-COP Programmes	NA		

2. IQAC Composition and Activities

2.1 No. of Teachers	11
2.2 No. of Administrative/Technical staff	5
2.3 No. of students	2
2.4 No. of Management representatives	3
2.5 No. of Alumni	3
2. 6 No. of any other stakeholder and community representatives	2
2.7 No. of Employers/ Industrialists	2
2.8 No. of other External Experts	---

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Protected drinking water for all the students	Now made available with a new RO Plant near physics Department
Sunshade over veranda in girls toilet	Now completely covered
More class rooms demanded	Under Construction

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- All buildings got painted
- New Ro water purifier system sanctioned and installed.
- Additional classrooms approved

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	3	--
PG	--	1	4	--
UG	8	--	2	--
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				

Interdisciplinary				
Innovative				

✓

1.2 (i) Flexibility of the Curriculum: CBCS/~~Core~~/~~Elective option~~ / ~~Open options~~

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	14
Trimester	--
Annual	--

1.3 Feedback from stakeholders* Alumni Parents Employers Students
 (On all aspects)
 Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

New Syllabus for UG & PG Courses from 2013 – 2014.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Physics Research Centre was established during this year.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
44	30	13	0	01

2.2 No. of permanent faculty with Ph.D.

11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
23	6	15	0	0	0	0	0	38	6

2.4 No. of Guest and Visiting faculty and Temporary faculty

[] [] [30]

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	18	3
Presented papers	4	15	2
Resource Persons	1	1	1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Exposure to students/scholars and faculty members through seminars / workshops / lectures / Demos
- Departmental initiatives of sorts like weekly research colloquiums, web-sourced learning, etc.
- ICT Enabled Teaching-cum-Learning by students/scholars and faculty members

2.7 Total No. of actual teaching days 180
during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 7

2.10 Average percentage of attendance of students 82.3%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG	246	7%	71%	46%	8%	54%
PG	44	3%	38%	2%	--	98%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	1
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	18		
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1.Orienting and motivating members of the staff for applying for projects with external funding agencies of all types.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	2	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	6	2	
Non-Peer Review Journals	4	5	--
e-Journals	--	--	--
Conference proceedings	3	3	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--

Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	...Nil...
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
...Nil...						

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

NIL

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level	01	State level	02
National level	--	International level	--

3.25 No. of Extension activities organized

University forum	--	College forum	4
NCC	2	NSS	8
		Any other	--

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

-
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Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	50 Acres	--	--	50 Acres
Class rooms	30	--	--	30
Laboratories	6	--		6
Seminar Halls	2	--	--	2
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--
Others	--	--	--	--

4.2 Computerization of administration and library

GPF Accounting, Pay Bill, CPS Accounting, WIFI (Partial), All Notifications

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	23828		467	79,211.50	24295	
Reference Books						
e-Books						
Journals	25				25	
e-Journals						
Digital Database						
CD & Video	16				16	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	35	02	01	01	Nil	Nil	Nil	Nil
Added	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total	35	02	01	01	Nil	Nil	Nil	Nil

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Nil

4.6 Amount spent on maintenance in lakhs :

i) ICT	70,000
ii) Campus Infrastructure and facilities	Nil
iii) Equipments	Nil
iv) Others	Nil
Total :	70,000

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Remedial and Bridge Coaching
- Communication exercises
- Placement training and guidance

5.2 Efforts made by the institution for tracking the progression

- Scholarship
- Communal Reservation and Gender Equality
- Campus Tranquillity
- Student Feedback

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
957	106	Nil	Nil

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	395	36		701	64

No	%
701	64

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
18	340	Nil	580	Nil	936	18	329	Nil	749	Nil	1096

Demand ratio 1:2

Dropout % Less than 1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- i. Department level initiatives like development of Competitive Exam skills.
- ii. Interaction with successful candidates like Revenue Inspector, VAO.
- iii. Special Coaching for UGC-NET/SET, TNPSC Exams.
- iv. Career Guidance and Counselling.

No. of students beneficiaries

810

5.5 No. of students qualified in these examinations

NET	Nil	SET/SLET	Nil	GATE	Nil	CAT	Nil
IAS/IPS etc	Nil	State PSC	Nil	UPSC	Nil	Others	Nil

5.6 Details of student counselling and career guidance

- i. Orientation Programme for Freshers
- ii. Bridge Course and Remedial coaching for the needy students
- iii. Department level guidance in career opportunities

No. of students benefitted

826

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
3	122	1	Nil

5.8 Details of gender sensitization programmes

- i. Counselling given to Women students to sensitize them with regard to gender biases.
- ii. Special Conferences arranged with experts in law and women organizations.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	16	National level	09	International level	Nil
No. of students participated in cultural events					
State/ University level		National level		International level	
	17		Nil		Nil

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports :	State/ University level	16	National level	09	International level	Nil
Cultural:	State/ University level	17	National level	Nil	International level	Nil

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government	628	19,71,546
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs :	State/ University level	Nil	National level	Nil	International level	Nil
Exhibition:	State/ University level	01	National level	Nil	International level	Nil

5.12 No. of social initiatives undertaken by the students

05

5.13 Major grievances of students (if any) redressed: Purified Mineral Water provided. English Language Lab established

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision – Learning Is For Excellence – **LIFE**

Mission – Providing the Rural Youth the Obeissance with Value-based Instruction and Discipline through Education - **PROVIDE**

6.2 Does the Institution has a Management Information System

1. Yes. Partly. General Administration is quasi-computerized.
2. Admission and attendance are semi-computerized.
3. Website is informative with more links and updated scrolls.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Done by the University (Alagappa University, Karaikudi)

6.3.2 Teaching and Learning

1. Hands-on experience, self-learning, peer-learning, and e-learning are encouraged in addition to traditional lecture method.
2. Continuous Internal Assessment and Systematic Learning with multi-media thrust.

6.3.3 Examination and Evaluation

1. Term-end and Final exams are conducted by the University.
2. Continuous Internal Assessment conducted by the college.

6.3.4 Research and Development

1. Project Culture Thrust implemented to Final Year Post-Graduate students.
2. Teaching faculty without Ph.D. are encouraged to take up Research programmes.
3. All the teaching staff, with or without Ph.D. motivated to apply for financial aids to pursue research projects to be socially productive.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- More library books and journals added every year
- Enhancement of ICT in all the Departments emphasized.

6.3.6 Human Resource Management

- Orientation/Refresher courses
- Career advancement scheme
- Inland and overseas participation in conferences and seminars.

6.3.7 Faculty and Staff recruitment

Done by the Management as per need under norms and procedures Prescribed by the Government.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

Based on merit and the Reservation Policy of the Government
Transparency and early completion of admission effected.

6.4 Welfare schemes for

Teaching	Group Insurance, Health Club, Festival Advance, Gym, Canteen, Co-operative Thrift and Loan facility, etc.
Non teaching	Group Insurance, Health Club, Festival Advance, Gym, Canteen, Co-operative Thrift and Loan facility, etc
Students	Scholarship, Fee Concession, Gym, Canteen, Ladies Rest Room, Fee concession and Add-on Courses through IGNOU, etc.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Expertise	Yes	Senior Faculty and IQAC
Administrative	Yes	JDCE, Madurai	Yes	Government Audit Bodies

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Made by the University

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Leadership development given

6.11 Activities and support from the Alumni Association

- Online alumni registration and interaction
- Prizes for College Sports Day sponsored

6.12 Activities and support from the Parent – Teacher Association

- Annual meets held
- Teaching staff appointed under PTA fund as per need.

6.13 Development programmes for support staff

- ICT training given
- Career benefits given when qualification and skills are met with

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Many saplings planted
- Medicinal plants nurtured
- Reduction of plastics use strived for

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Two day Freshers Orientation given to the students on Motivation, Self-analysis, and career opportunities.
- Use of multi media in all spheres of learning in all the Departments.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- General hygiene of Staff , students and the environment improved.
- Staff vacancies filled.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Extension activities/community outreach programme planned and executed.
- Soft Skill Development

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Green cover expansion in the campus initiated
- Students encouraged to plant saplings in their surroundings

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Nil

8. Plans of institution for next year

- Get NAAC Accreditation.
- Improvement of Quality on all fronts, Teaching, Learning and Administration

Name A.S.ARULSAMY



Signature of the Coordinator, IQAC

Name DR.R.CHANDRAMOHAN



Signature of the Chairperson, IQAC

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